



INTERNAL AND EXTERNAL JOB ADVERT

Friday 29th September 2023

Applications are invited from Suitably Qualified Ugandans to fill the vacant positions that exists at Mungufeni Foundation on **Contract Basis**, subject to renewal.

BACKGROUND

Mungufeni Foundation is a non-governmental and nonprofit Organization founded in Arua, which began in 2011 as an activity of support to communities whose children were beneficiaries of sponsorships, has become a specific sector registered as Not For - Profit Company in 2022, is registered as an indigenous NGO with the Uganda National bureau for NGOs head quartered in Arua City.

Vision: We envision a day when there is no more poverty in Uganda and every person's dignity is protected, especially those affected by human and natural crises.

Mission: To provide people affected by human and natural crises in Uganda with emergency relief, educational programs, clean water and food security, health care, protection for children orphans, sustainable socio-economic programs, and to promote peace-building and effective governance, while integrating our values of respect, impartiality, quality, accountability, advocacy and innovation in all our work.

POSITIONS

1- Operations/Programs Manager

Minimum Qualification:

Bachelor's Degree in Social Works and Social Administration (SWASA), Project Planning and Management or any related field.

Experience:

At least 3 Years experience

Age: 30 Years and above

2- Monitoring and Evaluation Officer

Minimum Qualification:

Bachelor's Degree in Business Administration, Project Planning and Management or Economics.

Experience:

At least 3 Years experience

Age: 30 years and above

3- Community Activity Supervisor

Minimum Qualification:

Diploma in Community Management Related Studies

Experience:

At least 3 Years experience

Age: 25 Years and above

4- Cleaner/Tea Lady

Minimum Qualification:

S.4 Ordinary Level Certificate and/or Certificate in Catering or Hospitality Management.

Age: 20 years and above

Application must be Addressed to:

**The Managing Director,
Mungufeni Foundation Ltd
P.O. Box 340162,
Arua**

And Submitted through info@mungufenifoundation.org

Closing date for receiving Application is **Friday 6th October 2023 at 5:00pm**

Shortlisted Candidates shall be contacted on phone for **Interview** on Thursday 12th October 2023

“MUNGUFENI FOUNDATION LTD IS AN EQUAL OPPORTUNITY EMPLOYER”